



*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancy

**ADVERTISEMENT OF SENIOR MANAGER POSITIONS**  
**(Positions is based in Jane Furse Municipality's Main Office)**

**1. SENIOR MANAGER ECONOMIC DEVELOPMENT & PLANNING (PERMANENT)**

**REMUNERATION:**

<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
R 935,100	R 1,068,686	R 1,184,979

**REQUIREMENTS:** • Grade 12, Bachelor of Degree in Building Sciences/Architect/ Bachelor Degree in Town and Regional or Development Studies; or equivalent

**WORK-RELATED EXPERIENCE AND KNOWLEDGE:** 5 years' experience at middle management level; and Have a proven successful professional development /Town and Regional Planning experience

**KNOWLEDGE:** • Good knowledge and understanding of relevant policies and legislations • Good understanding of municipal governance and performance management systems • Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000), Knowledge of geographical information systems; and Knowledge of spatial, town and development

**KEY PERFORMANCE AREAS:**

- Reporting to Municipal Manager, the incumbent will direct and manage activities of the Department: Planning and Economic Development which include the following responsibilities:
- Coordinating and facilitating strategic planning of the economic development process as well as management of LED initiatives for SMME's tourism development, economic policy and research including investments and trade promotions.
- Developing, implementing and managing strategies and spatial plans, town planning and township establishment as well as housing matters
- Poverty alleviation
- Promoting social and economic development
- Developing organisational and departmental vision and strategies and ensuring implementation thereof
- Directing and managing performance of employees in the Department
- Directing, planning and managing utilisation of resources in order to perform relevant departmental activities Directing, developing and monitoring systems, policies, procedures and processes to ensure correct working operations and practices within the Department.

**2. CHIEF FINANCIAL OFFICER (PERMANENT)**

**REMUNERATION:**

<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
R 935,100	R 1,068,686	R 1,184,979

**Requirements:** • Grade 12 and a Bachelor Degree/B Tech qualification in Accounting, Financial Management, Economics (at NQF Level 7) as recognized by SAQA, Minimum of 5 years at middle management level, work-related experience.

**Knowledge:** • Good knowledge and understanding of relevant policies and legislations • Good understanding of municipal governance and performance management systems • Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) • Knowledge of finance computer systems, MFMA, Treasury regulations, and others legislations.



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**DEPARTMENT:**  
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**KEY PERFORMANCE AREAS:**

- To lead and direct expenditure management
- To lead and direct revenue management
- To lead and direct assets management
- To lead and direct supply chain management
- To lead and direct budget management and reporting
- Implementation of effective processes, support, and coordination for the compilation of the Integrated Development Plan and SDBIP.
- Effective, efficient, and economical use of financial and other resources;
- Prevention of unauthorized, irregular and fruitless, and wasteful expenditure;
- Maintaining high levels of revenue collection; safeguarding assets; and effective management of liabilities.
- Manage staff and administer the performance management system for all direct reports to the CFO

**To apply for the above post use:** a prescribed application form (Annexure C) in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) issued on the 17th January 2014 (Government Gazette: Local Government Regulations for Appointment and Conditions of Employment of Senior Managers), obtainable from our municipal website, reception/ HR office. An application not made on the prescribed official form will not be considered.

The application form must be accompanied by a detailed CV, originally certified copies (not old than 3 months) of academic qualifications, copy of an identity document and driver's licence.

The shortlisted candidates will be subjected to security and reference check as well as competency assessment for recommended interviewees, as per the regulation

The appointed candidate will be required to sign an employment contract, a performance contract and a disclosure of financial interest.

Failure to comply with the above request will disqualify your application.

**ENQUIRIES:**

HR:013 265 8616  
Switchboard: (013) 265 8600

**Applications should be directed to the below address.**

**Please forward application to:** The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

**OR**

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**Closing Date: 19<sup>th</sup> April 2024**

Makhuduthamaga Local Municipality is an equal opportunity and Affirmative action employer.