

QU/DPS/0044/2019/20 – SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS

PARTICULARS OF THE BIDDER			
NAME OF THE BIDDING OR			
TENDERING COMPANY			
POSTAL ADDRESS			
	, , , , , , , , , , , , , , , , , , ,		
	POSTAL CODE		
STREET ADDRESS			
(PHYICAL ADDRESS)			
	POSTAL CODE		
E-MAIL ADDRESS			
TELEPHONE NUMBER (TELKOM			
LINE)			
FACSIMILE NUMBER			
CELLPHONE NUMBER			
ALTERNATE CELLPHONE NO.			
CENTRAL SUPPLIER DATABASE			
NUMBER (CSD NO) Please attach			
proof			



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NB! THE BID DOCUMENTS SHOULD BE RETURNED PACKAGED IN THE MANNER IN WHICH THEY APPEAR IN THE TABLE OF CONTENTS FOR EASE OF REFERENCE



NOTICE TO BIDDERS PLEASE TAKE NOTE OF THE FOLLOWING

CENTRAL SUPPLIER DATABASE REGISTRATION

- ✓ Bidders must be registered on CSD and provide their registration number on the tender/ quotation document
- ✓ For a bidder to be considered, their status must reflect "tax compliance" on the date of tender/ quotation closure.

COMPLETION OF THE DOCUMENT

PLEASE READ AND FOLLOW INSTRUCTIONS BELOW ON HOW TO COMPLETE DIFFERENT FORMS IN THE DOCUMENT AND FILL THEM AS INSTRUCTED

- ✓ The tender documents must be completed in full i.e. MBD 4, MBD 5, MBD
 6.1, MBD 8, MBD 9, Section 38 and the Form of Offer, including all witness signatures on all the above stated forms.
- ✓ NB! FAILURE TO ADHERE TO THE BELOW MENTIONED POINTS WILL
 INVALIDATE THE TENDER AND RESULT IN DISQUALIFICATION
 - AUTHORITY OF SIGNATORY –complete and sign the form
 - MBD 4 -only tick the appropriate answer. Please be informed that whether you scratch out, tick or circle, your answer will be where the pen ink is reflecting.
 - In a case of Joint Venture or multi- directors, full details of all Directors must be provided on the table on MBD 4.
 - MBD 6.1 must be fully completed.
 - MBD 8 only tick the appropriate answer box, whether you scratch out, tick or circle, your answer will be where the pen ink is reflecting
 - MBD 9 must be fully completed and signed
 - SECTION 38 only tick the appropriate answer box, whether you scratch
 out, tick or circle, your answer will be where the pen ink is reflecting.
 Must be fully completed and signed, including signatures of witnesses.

 Note that should you answer "NO" to any of the declaration questions on section 38 form, then supporting documents MUST be attached

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED TOGETHER WITH THE BID DOCUMENT

- ✓ Original Receipt of tender purchase
- √ Valid Tax Clearance Certificate
- ❖ FOR THE FOLLOWING CERTIFIED DOCUMENTS (AND AFFIDAVITS WHERE APPLICABLE) BIDDERS ARE REQUESTED NOT TO SUBMIT COPIES OF CERTIFIED COPIES
- ✓ Certified copy of CK document (proof that the company is registered with CIPRO/ CIPC)
- √ Visible, valid and recently certified (not older than (3) three months on the date of tender closure) ID Copies of each director
- ✓ A valid and certified (not older than (3) three months on the date of tender closure) BBBEE Certificate for the company

MUNICIPAL RATES AND TAXES STATEMENTS

- ✓ Current municipal rates and taxes statement for each directors' address must be attached; or
 - Valid lease agreement of the director/s (showing lease period)
 - An original letter from tribal authority not older than three (3) months
 if the director/s are residing in a tribal land
 - If the rates and taxes account are not in the names of the director/s the attached municipal rates and taxes statement must be accompanied by the following:
 - An original affidavit from the property owner whose names are reflecting on the municipal rates and taxes statement to confirm that the director resides in their property
- ✓ Current municipal rates and taxes statement for the company's' address must be attached; or
 - Valid lease agreement of the company (showing lease period)
 - An original letter from tribal authority not older than three (3) months
 if the company is operating from a tribal land

- If the rates and taxes account are not in the names of the company, the attached municipal rates and taxes statement must be accompanied by the following:
- An original affidavit from the property owner whose names are reflecting on the municipal rates and taxes statement to confirm that the director resides in their property

<u>NB!!</u>

- ✓ FOR PROCUREMENT EXPECTED TO BE LESS THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 90 DAYS AT THE TIME OF TENDER CLOSURE
- ✓ FOR PROCUREMENT EXPECTED TO BE MORE THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 30 DAYS AT THE TIME OF TENDER CLOSURE
- ✓ Required CIDB Grading Certificate where applicable
- ✓ Signatory resolution Please attach a copy of Signatory resolution where instructed
- ✓ If the submission is from a Joint Venture, then a JV agreement must be attached

VERIFICATION OF RELEVANT DOCUMENTS

✓ Tax Clearance, BBBEE and the will be verified with the relevant institutions.

ADDITIONAL INFORMATION

- ✓ All sealed documents must be submitted at the tender box before the closing date and time, clearly specifying the tender number and description thereof
- ✓ A valid and certified (not older than (3) three months on the date of tender closure) BBBEE Certificate for the company. Failure to submit an authentic BBBEE Certificate will result in no points awarded

NB! FAILURE TO ADHERE TO ANY OF THE ABOVE-MENTIONED POINTS WILL INVALIDATE THE TENDER AND RESULT IN DISQUALIFICATION



27 November 2019

QU/DPS/0044/2019/20 - SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS

Compulsory briefing session will be held at Rustenburg Emergency & Disaster Management Centre,c/o Nelson Mandela & Bethlehem drive, Thursday 05 December 2019 at 11H00

The quotation together with the completed forms must be submitted in a sealed quotation documents marked QU/DPS/0044/2019/20 — SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS and be placed in a bid box situated in the foyer of the Municipal Offices, Missionary Mpheni House, c/o Beyers Naude and Nelson Mandela Drive, Rustenburg Local Municipality 0300, not later than 11 December 2019 at 10H00, where after the prices will be read out loud in public and Compliance Checklist (Returnable) done at the same time.

The following conditions will apply

- Price (s) quoted must be valid for at least ninety (90) days from date of your offer
- Price (s) quoted must be firm and must be inclusive of VAT.
- This quotation will be according to the PPPFA (2017) and for this purpose forms MBD 1, MBD 2, MBD 3, MBD 4, MBD 6.1, MBD 6.2, MBD 8, MBD 9 and Section 38 (Declaration Form) must be scrutinized, completed and submitted together with your quotation. Schedules/Forms not duly completed will result in a quotation not being considered.
- All quotations will be evaluated in accordance with the 80/20-point system
- All quotations will be evaluated on Local Content if applicable
- No quotation will be considered from a person who is employed by the state
- No quotation will be considered without a valid tax clearance certificate. Failure to do so will invalidate the quote submitted.
- All documents must be completed in full and be submitted with the official quotation.
- An updated record of rates, taxes and services to the relevant municipality of all directors and businesses must be attached. Failure to do so will invalidate the quote submitted.
- CK documents must be submitted. Failure to do so will invalidate the quotation submitted.
- Certified copy of Identity Document of members/ owners/ shareholders/ trustees/ partners must be submitted, failure to do so will invalidate the quotation.
- Bidders are required to submit original and valid BBBEE Status Level Verification
 Certificates or Certified copies thereof together with their quotation document to
 substantiate their BBBEE rating claims
- Failure to submit the original or certified copy of the BBBEE Status Level Verification Certificates will lead to non-allocation of BBBEE Points

Any enquiries can be directed to Mr G J Phiri or Ms Nnana Modisakeng 014 590 3232/344

Director rublic Safety Mr K I Bolkanyo

Acting Unit Manager Mr M Rapolai

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)						
QUOTATION				_		
NUMBER: QU/DPS/0044/2019/2			10 Noven		CLOSING TIME:	10H00
DESCRIPTION SUPPLY AND DELI						
THE SUCCESSFUL BIDDER WILL BE REQUIR			WRITTEN CC	NTRACT FOR	<u>и (MBD7).</u>	
	BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS					
SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE			NUMBER		
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE			NUMBER		
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER						
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:		
B-BBEE STATUS LEVEL VERIFICATION	☐ Yes		1	EE STATUS	Yes	
CERTIFICATE [TICK APPLICABLE BOX]			LEVE	L SWORN		
• • • • • • • • • • • • • • • • • • •	No No				No No	
	[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	□Yes [IF YES ENCLOSE PR	□No ROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R
SIGNATURE OF BIDDER			DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED				
BIDDING PROCEDURE ENQUIRIES MAY BE D	RECTED TO:	TECHN	IICAL INFORMATION MAY	BE DIRECTED TO
DEPARTMENT		CONTA	ACT PERSON	HEINRICH KEMP
CONTACT PERSON		TELEP	HONE NUMBER	014 590 3337
TELEPHONE NUMBER		FACSI	VILE NUMBER	N/A
FACSIMILE NUMBER		E-MAIL	. ADDRESS	hkemp@rustenburg.gov.za
E-MAIL ADDRESS				

PART B TERMS AND CONDITIONS FOR BIDDING

<u>1.</u> 11	BID SUBMISSION: BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE C ACCEPTED FOR CONSIDERATION.	ORRECT ADDRESS. LATE B	IDS WILL NOT BE
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVI	DED-(NOT TO BE RE-TYPED) OR ONLINE
13,	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREM PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GE AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CO	NERAL CONDITIONS OF C	
2.	TAX COMPLIANCE REQUIREMENTS		
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGA	ATIONS.	
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONA SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPA		
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERT FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NOT THROUGH THE WEBSITE WWW.SARS.GOV.ZA.		
24	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUES	TIONNAIRE IN PART B:3.	
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOG	SETHER WITH THE BID.	
26	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRA SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	CTORS ARE INVOLVED, EA	CH PARTY MUST
27	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTER (CSD), A CSD NUMBER MUST BE PROVIDED.	ED ON THE CENTRAL SUPF	PLIER DATABASE
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
3 1	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRIC	CA (RSA)?	YES NO
3.2,	DOES THE ENTITY HAVE A BRANCH IN THE RSA?		YES NO
3.3,	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN TH	E RSA?	YES NO
34	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSAT	?	YES NO
35	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATIO	N?	YES NO
CON	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT MPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICULTS. SISTER AS PER 2 3 ABOVE.	A REQUIREMENT TO REGIS CAN REVENUE SERVICE (SA	STER FOR A TAX ARS) AND IF NOT
NO B	AILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY READS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF TILL INTO THE SERVICE OF TOTAL PROPERTY.		
CAP	ACITY UNDER WHICH THIS BID IS SIGNED:	,	
DAT	≣:		.,



PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

Dated July 2010 as set out by the National Treasury: Republic of South Africa TABLE OF CLAUSES

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General Conditions of Contract

1. Definitions

- 1 The following terms shall be interpreted as indicated
- 1 1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations
- 1 4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution
- 1.5 "Countervalling duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components
- 17 "Day" means calendar day.
- 1 8 "Delivery" means delivery in compliance of the conditions of the contract or order
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1 10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12"Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition

- 1.14 "GCC" means the General Conditions of Contract.
- 1 15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1 18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service
- 1 20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods
- 1 22 "Republic" means the Republic of South Africa
- 1.23 "SCC" means the Special Conditions of Contract.
- 1 24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract
- 1 25 "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 "Tort" means in breach of contract
- 1 27 "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1 28 "Written" or "in writing" means hand-written in ink or any form of electronic or mechanical writing

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and

construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents

- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a nonrefundable fee for documents may be charged
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications

5. Use of contract documents and information inspection

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance
- 5 2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract
- 5 3 Any document, other than the contract itself mentioned in GCC clause 5 1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser

6. Patent Rights

6 1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser

6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity

7. Performance security

- 7 1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser, or
- (b) a cashier's or certified cheque.
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified

8. Inspections, tests and analyses

- 8 1 All pre-bidding testing will be for the account of the bidder.
- 8 2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser
- 8 3 if there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned
- 8 4 If the inspections, tests and analyses referred to in clauses 8 2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser
- 8 5 Where the goods or services referred to in clauses 8 2 and 8 3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier
- 8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8 7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately

at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8 8 The provisions of clauses 8.4 to 8 7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

- 9 1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9 2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10 1 Delivery of the goods and arrangements for shipping and clearance obligations shall be made by the supplier in accordance with the terms specified in the contract

11. Insurance

11 1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental Services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods,
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract, and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract, and,
- (b) in the event of termination of production of the spare parts:
- (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements, and (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested

15. Warranty

- 15 1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.
- 15 3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser
- 15 5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified

- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16 4 Payment will be made in Rand unless otherwise stipulated.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices Quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. Assignment

19 1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20 1 The supplier shall notify the purchaser in writing of all subcontracts awarded under these contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract

21. Delays in the supplier's delivery and/or performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract
- 21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available

- 21 4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 2 without the application of penalties.
- 21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21 2;
- (b) if the supplier fails to perform any other obligation(s) under the contract, or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with

which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.

23 6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information

- (i) the name and address of the supplier and / or person restricted by the purchaser,
- (ii) the date of commencement of the restriction
- (iii) the period of restriction, and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Antidumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

25 1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in Performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25 2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree, and
- (b) the purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of Liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser, and
- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

29. Governing language

29 1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English

30. Applicable law

30 1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31 2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32 2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc , incurred until delivery of the contracted goods to the purchaser
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order
- 32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser

34. Amendment of contracts

34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and

signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices

- 35 1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of **restrictive practices** 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 35 2 If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 0f 1998.

35 3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned



SPECIFICATIONS

$\underline{\text{QU/DPS/0044/2019/20}}$ ADVERT SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS

Detailed technical specifications ensure that purchased are of the required quality standard.

Blanket: 150 cm x 200 cm:

90 % Acrylic and 10 % Poly Cotton



PRICING SCHEDULE

$\underline{\text{QU/DPS/0044/2019/20}}$ ADVERT SUPPLY AND DELIVERY OF DISASTER RELIEF $\underline{\text{BLANKETS}}$

Item	Description	Unit Price	Total
1	Blanket: 150 cm x 200 cm:		
	90 % Acrylic and 10 % Poly Cotton		
		Sub - Total	
		Vat 15 %	
		Total	



MBD 2: APPLICATION FOR TAX CLEARANCE CERTIFICATE

NB! A VALID AND CURRENT TAX CLEARANCE CERTIFICATE SHOULD BE ATTACHED TO THE BID DOCUMENT AS PART OF RETURNABLE DOCUMENTS



DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.

3.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

In order to give effect to the above, the following questionnaire must be

completed and submitted with the bid. 3 1 Full Name of bidder or his or her representative 3.2 Identity Number Position occupied in the Company (director, trustee, hareholder²): Company Registration Number 3.4 35 Tax Reference Number ********* ****** 36 **VAT** Registration Number:

37 Th	he names of all directors / trustees / shareholders members, their individual ide ers and state employee numbers must be indicated in paragraph 4 below	ntity
38 A	Are you presently in the service of the state?	YES / NO
3.8.1	If yes, furnish particulars	

(a) (b)	CM Regulations: "in the service of the state" means to be – a member of – (i) any municipal council, (ii) any provincial legislature; or (iii) the national Assembly or the national Council of provinces; a member of the board of directors of any municipal (ity, (c) an official of any municipality or municipal	
enti		blic entity
or (e)	constitutional institution within the meaning of the Public Finance Management (Act No 1 of 1999), a member of the accounting authority of any national or provincial public entity, an employee of Parliament or a provincial legislature	: Act, 1999
the	hareholder" means a person who owns shares in the company and is actively in nagement of the company or business and exercises control over the company	
3.9	Have you been in the service of the state for the past twelve months? YES	S / NO
3.9 1	If yes, furnish particulars	
		•
3.10	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	ES / NO
3.10 1	If yes, furnish particulars	••
3.11	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES / NO

3.14	Do you or any of the dire principle shareholders, o company have any intere- companies or business whether or not	r stakeholder est in any oth	s of this er related		YES / NO
3.14.1	company have any interes	est in any oth	er related ing for this c		YES / NO
3.14.1	ir yes, turnish particulars		•••••		
4	Full details of directors	/ trustees / m	embers / sh	areholders.	•

 Signature	 Date	
 Capacity	 Name	of Bidder
• •		



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1 GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids.
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included), and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

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- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) The 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*)
- 1 3 Points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor
- 1 4 The maximum points for this bid are allocated as follows.

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed
- The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act,
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price Quotations, advertised competitive bidding processes or proposals,
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act,
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means
 - 1) B-BBEE Status level certificate issued by an authorized body or person,
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice,
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes,

POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis: 80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4 POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following
- 6 B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1 4 AND 4.1
- 6 1 B-BBEE Status Level of Contributor: = . (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor

7	SUB-CONTRACTING		
7 1	Will any portion of the contract be sub-contracted?		
	(Tick applicable box)		
	YES NO		
711	If yes, indicate		
	i) What percentage of the contrasubcontracted		
Des	ignated Group An EME or QSE which is at last 51% owned	EME	QSE
	by:	1	V
Blac	k people		
Blac	k people who are youth		
Blac	k people who are women		
Blac	k people with disabilities		
	k people living in rural or underdeveloped areas or iships		
Coo	perative owned by black people		
Blac	k people who are military veterans		
	OR		
Any	EME		
Any	QSE		
8. 8 1	DECLARATION WITH REGARD TO COMPANY/FIRM Name of company/firm:		
8 2	VAT registration number		****
8.3	Company registration number		

8.4	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One person business/sole propriety □ Close corporation □ Company □ (Pty) Limited [TICK APPLICABLE BOX]
8 5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
8.6	COMPANY CLASSIFICATION
	 □ Manufacturer □ Supplier □ Professional service provider □ Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]
8 7	MUNICIPAL INFORMATION
	Municipality where business is situated:
	Registered Account Number
	Stand Number
8.8	Total number of years the company/firm has been in business
89	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1 4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that
	i) The information furnished is true and correct;
	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form,
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1 4 and 6 1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct,
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied, and
- (e) forward the matter for criminal prosecution

WITNESSESSIGNATURE(S) OF BIDDERS(S	
DATE:	
2 ADDRESS:	



DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

- 1 General Conditions
- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9. (1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not subcontract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

LC = [1 - x/y] *100

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip jsp at no cost

1.6. A bid may be disqualified if ~

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.
- 2. Definitions
- 2.1. "bid" includes written price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows

<u>Description of services, works or goods</u> <u>Stipulated minimum threshold</u>

BLANKETS

100% local content

Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

-		***************************************	
ı	YES	T NO	
1			

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www reservebank co za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES	NO	
diameter .		

5.′	i.	Ιt	yes,	provide	the	follo	wing	part	icu	lars:
-----	----	----	------	---------	-----	-------	------	------	-----	-------

(a)	Full	name	of a	uditor:

- (b) Practice number:
- (c) Telephone and cell number:

(d) Email address:

(<u>Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)</u>

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286 2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)
IN RESPECT OF BID NO
ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):

NB
1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
Quidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.
I, the undersigned,
(a) The facts contained herein are within my own personal knowledge.
(b) I have satisfied myself that

- (i) the goods/services/works to be delivered in terms of the abovespecified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c)The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Municipality / Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286;2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data—that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE	DATE
WITNESS No. 1	DATE:
WITNESS No 2	DATE



RUSTENBURG LOCAL MUNICIPALITY

To be completed by the Bidder/Tenderer

MBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited
- 2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system
- 3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-
- a abused the institution's supply chain management system,
- b. committed fraud or any other improper conduct in relation to such system, or
- c failed to perform on any previous contract.
- 4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?		No
	(Companies or persons who are listed on this Database were informed		
	in writing of this restriction by the Accounting Officer/Authority of the		
	institution that imposed the restriction after the audialterampartem rule		5
	was applied)		
	The Database of Restricted Suppliers now resides on the National		
	Treasury's website (<u>www.treasury.gov.za</u>) and can be accessed by		
	clicking on its link at the bottom of the home page		***************************************
4.1.1	If so, furnish particulars		L
	-	M = K = M	
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www treasury gov za) by clicking on its link at the bottom of the home page.		No 🗌
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?		No 🖂
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?		No
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)	HED ON THIS DECLARATION FORM ADDITION TO CANCELLATION OF A
Signature	Date
Position	Name of Ridder



SECTION 38: DECLARATION FORM

Having examined the BID and the general conditions thereto, I/we hereby certify that the bid price in the bid schedules and the preference points claimed are correct.

I/We furthermore certify that I/we/the Company comply/complies with the issues around Section 38 of the Supply Chain Management Policy inter alia

IF ALL IS IN PLACE IN RESPECT OF THE CONTRACTUAL ISSUES LISTED IN THE TABLE BELOW; THE ANSWER SHOULD BE $\underline{\text{YES}}$. ATTACH SUPPORTING INFORMATION IF ANY OF THE ANSWERS IS $\underline{\text{NO}}$.

Note that the Municipality's Procurement Section will verify the statement

I/we certify the following:

No.	CONTRACTUAL ISSUES	YES	NO
1	In terms of Section 38 (1) (c) that the Bidder or any of the Directors is not listed as a person prohibited from doing business with the Public Sector		
2	In terms of Section 38 (1)(d) (i) that the Bidder or any of the Directors does not owe rates and taxes or Municipal service charges to any Municipality that is in any arrears for more than three (3) months Copies of the latest Municipal service charges statement of the Bidder and the Directors must be attached to the tender/bid document		
3.	In terms of Section 38 (1) (d) (ii) that the Bidder or any of the Directors has not failed to perform satisfactorily on a previous/previous contract/s with the Municipality or any organ of state		
4	In terms of Section 38 (i) (9) that the Bidder or any of the Directors has not been convicted for fraud or corruption during the past five (5) years		
5.	In terms of Section 38 (i) (9) (iv) that the Bidder or any of the Directors has not been listed in the Register Of Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, (Act No. 12 of 2004)		

	••	** *********	2019.
SIGNATURE OF BIDDER		DATE	

FULL NAME AND SURNAME OF BIDDER IN BLOCK LETTERS

COMPANY NAME [.]
PHYSICAL ADDRESS:
TELEPHONE NUMBER:
FACSIMILE NUMBER:
AS WITNESSES
WITNESS 1 ⁻
WITNESS 2:



CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds
- Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract
- This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging
- In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price Quotations, advertised competitive bids, limited bids and proposals

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete

CERTIFICATION

	RNISHED ON THIS DECLARATION FORM, IN ADDITION TO CANCELLATION OF A
Signature	Date
Position	Name of Bidder



CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid.
(Bid number and Description)
in response to the invitation for the bid made by:
(Name of Municipality / Municipal Entity)
do hereby make the following statements that I certify to be true and complete in every respect:
I certify, on behalf of:that:
(Name of Ridder)

- 1. I have read and I understand the contents of this Certificate;
- 2 I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect,
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who.
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.



(To be completed by the Bidder)

SIGNATORY AUTHORISATION

i/vve the undersigned, am/are author	orizea to enter in	to this contract on behal	IT OT
	(Name of F	irm)	
By virtue of resolution taken at a me	eeting held on the	eday of (month)	
	2019 re	esolved to authorise	
	. hold of		
ID number company		to sign all the docume	ents on behalf of the
Print name representative		of 	authorised
Signature			
NAME AND SURNAME DIRECTORS	OF THE	SIGNATURE	

PLEASE NOTE: FAILURE TO COMPLETE ALL BLANK SPACES ON THIS FORM OR ATTEND TO OTHER DETAILS MENTIONED THEREIN WILL RENDER THE BID/TENDER LIABLE TO REJECTION.

SATS 1286.2011 Annex C **Local Content Declaration - Summary Schedule** (C1) Tender No. QU/DPS/0044/2019/20 Note: VAT to be excluded from all (C2) Tender description: SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS calculations (C3) Designated product(s) BLANKETS 100 % LOCAL CONTENT (C4)Tender Authority. Rustenburg Local Municipality (C5) Tendering Entity name: Tender Exchange Rate Pula EU GBP (C7) Specified local content % Calculation of local content Tender summary Tender value Tender price -Tender item Exempted imported net of exempted imported Local content % Tender Total exempted Total Imported List of items each Local value Total tender value no s value imported value (per item) imported content content Qty (excl VAT) content (C8) (C9) (C11) (C10) (C12) (C13) (C14) (C17) (C18) (C15) (C16) (C19) (C20) Total tender value Signature of tenderer from Annex B (C21) Total Exempt imported content (C22) Total Tender value net of exempt imported content (C23) Total Imported content (C24) Total local content Date (C25) Average local content % of tender

							Summary	Exempted imported	(513)		This tetal must cerrespend with Annex C - C 21		Summary Total Imported value	(150)					Summary	Total imported value	(D44)			Summary of payments	Local value of payments (DS1)			ct currespond with	Annex C - C 23
								Tander Ctry	(517)	ported value	This tetal mus Anns		Tander Oty	(DEG)			by tendorer			Quantity	(043)		by 3rd party			/or 3rd party	(D52) above	This total mus	Agne
								Total landed cost excl VAT	(510)	(D19) Total exempt im			Fotal lended cost exel VAT	(620)			(D32) Yotal Imported value by tendorer			Total landed cost excl VAT	(042)		(D45) Total imported value by 3rd party			(DS2) Total of fozelgn currency payments declared by tenderer and/or 3rd perty	(053) Tatal of (moorted centoest & foreign currence awments - (032), (045) & (052) above		
			ectuded from					All localiy Incurrod landing costs & duries	(015)				All locally Incurred Inding costs	(D28)			Ö			All locally Incurred landing costs & duties	(D41)		3			cy payments d	en currency pa		
			Note, VAT to be excluded from				tent	Fraight costs to port of antry	(014)				ght costs to rt of entry	(220)					tent	Freight costs to port of antity	(040)					of foreign curren	nd content & forei		
	ý						Calculation of imported con	Local value of imports	(EIG)				offingerted con Local value of Imports	(026)					Catestation of imported content	Local value of Imports	(620)					(DS2) Total	2) Total of Import		
	e to Anne					GBP	Calculation	Tondor Exchange Rate	(210)				Calgninion Tander Rate of Exchange	(520)					Caiculatien	Tender Rate of Exchange	(038)						50/		
Annex D	Imported Content Declaration - Supporting Schedule to Annex							Forign eurency value as per Commorcial	(110)				Forign currancy value as per Commerdal Invoice	(524)						Forign currancy value at per Commercial involte	(037)			Calculation of foreign currency payments	Tender Rate of Exchange (D50)				
	mported Content					EU		Overses Supplier	(D10)				Overseas Supplier	(620)						Oversoas Supplier	(036)			Calculatio	Foreign currency value pald (D49)				
			IR RELIEF BLANKETS	PM.				لاموالا التامية.	(60)				Unit of	(022)					enderer	Local supplier	(580)				Overseas beneficiary (D48)				
		3U/5PS/0044/2019/20	SUPPLY AND DELIVERY OF DISASTER RELIEF BLANKETS	BLANKETS 100% LOCAL CONTI	Condition of the Condition		ent	Desurption of insported contour	(28)				ily by the Tenderer Description of imported content	(120)					and supplied to the Tenderer	Unit of messure	(554)			ayments	Local supplior making thu paymont (D47)				
						Rate	A. Exempted imported content	Description o					B imported directly by the Tenderer Tender kan Tender kan Description of imported oo					-	C. Imported by a 3rd party and su	Dascription of Imported content	(623)			D Other foreign currency payments	Type of payment (D46)		Signature of tenderer from Annex B		
		Tender No	(D2) Tender description	Designated Prod	Tendering Entity	Tander Exchange	A. Exempter	Yander Itam no's	(101)				B Imported Tender Item no's	(020)					C. Imported	Description of				D Other for	Type o		Signature of tend		Date
		(101)	(20)	(D3)	(02)	(90)								and the same of th				I											

	<u> </u>						SATS 1286.2011	
			A	nnex E				
	+							
			Local Content Declarati	on - Supp	orting Sched	ule to Annex C		
(E1)	Quotation No.		QU/DPS/0044/2019/20					
(E2)	Quotation desc	rintion:	SUPPLY AND DELIVERY OF			Note: VAT to be excluded from	om all calculations	
	+	<u> </u>	DISASTER RELIEF BLANKETS		<u> </u>	5		
(E3)	Designated pro		BLANKETS 100 % LOCAL CONTENTS					
(E4)	Tender Authori	ty:	Rustenburg Local Municipality					
(E5)	Tendering Entit	y name:						
		Local Products (Goods, Services and Works)	Description of its	ems purchase	d	Local suppliers	Value	
	 	WOIKS	(E6	<u>,</u>		(E7)	(E8)	
			(** 0,	<u>'</u>		(2)	(20)	
	†							
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					<u></u>			
				(E9) T	otal local products	(Goods, Services and Works)		
	(E10)	Manpower costs	(Tenderer's manpower cost)					
	(52.2)	ra eta un cucula ca el-	(Daniel daniel Caractania					
	(E11)	ractory overneads	(Rental, depreciation & amortisatio	n, utility costs	, consumables etc)			
	(F12)	Administration overh	eads and mark-up	(Marketing	g, interest etc)			
	(222)		l l	(manketing)	This area (Co) (This con)	5) 11101 050 010 /		
		· · · · · · · · · · · · · · · · · · ·				(E13) Total local content		
						This total must correspond	with Annex C - C24	
	Signature of ter	nderer from Annex B						
	<u>_</u>							
	<u> </u>							
	Date ⁻							

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