



MAKHUDUTHAMAGA LOCAL MUNICIPALITY

PHYSICAL ADDRESS
01 Groblersdal Road
Jane Furse
1085

POSTAL ADDRESS
Private Bag X434
Jane Furse
1085

Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancy

1. MAYOR'S CHAUFFER x1

(Contract linked to the term of office of the incumbent)

Basic Salary: R 145 276.38 (excluding Benefits)

Requirements: • Grade 12 • Driver's License, 2 years' relevant experience

KPA'S:

- To provide safe and efficient transport services to the Mayor.
- Communicating with Protection personnel on specific safety requirements during travel and applying agreed procedures to counteract or avoid life threatening incidents.
- Conducting and recording details of vehicle safety inspections and/ or informs the Executive Secretary to activate maintenance requisitions and confirm service/ repair appointments.
- Interacting with Protection Services and external departments (South African Police Services) and security services in respect of high profile functions and possible volatile situations and comprehending safety instructions and contingency plans in cases of emergencies.
- Maintain the logbook/trips register so that an up to date record of all official trips relating to Mayoral engagements is kept.

To apply for the above post use:

The application form/Letter must be accompanied by a detailed CV, originally certified copies (not old than 3 months) of academic qualifications, copy of an identity document and driver's licence.

The shortlisted candidates will be subjected to medical surveillance, security and reference checks.

Failure to comply with the above request will disqualify your application. Emailed and faxed applications will not be considered.


ENQUIRIES:

HR:013 265 8619/16

Switchboard: (013) 265 8600

Applications should be directed to the below address.

Please forward application to: The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag X434, Jane Furse, 1085 **OR** Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

Women and  (people with disability) are encouraged to apply.

Successful candidate will be stationed is Jane Furse Makhuduthamaga Municipality Main Office

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

Closing Date: 04th October 2019

Advert - January 2019

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TEL
013 265 8600

EMAIL / WEBSITE
info@makhuduthamaga.gov.za

FAX
013 265 1075



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Applications received after the closing date will not be considered, and if you don't hear from the municipality within 30 days then regard your application as being unsuccessful

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative action employer and subscribe to principles of employment equity

Approved	Not Approved	Approved as amended
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Ms. Rampedi M.N
Ms. Rampedi M.N
Municipal Manager

12 19/2019

Date

Office of the Municipal Manager