



MAKHUDUTHAMAGA LOCAL MUNICIPALITY

PHYSICAL ADDRESS
01 Groblersdal Road
Jane Furse
1085

POSTAL ADDRESS
Private Bag X434
Jane Furse
1085

Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancy

1. MANAGER PMU

Basic salary: R 394 253.40 (Excluding benefits)

Requirements: B Degree in Civil Engineering plus Project Management certificate or equivalent Registration as a Professional Technician .Code B Drivers Licence. 5 years relevant experience of which 3 years at supervisory level

KPA's

Manage MIG grants
Manage MIG funded projects
Manage the compilation and submission of monthly, quarterly, bi annual, annual and ad-hoc reports to Department of Local Government as to meet the requirements of applicable legislation and requirements.
Liaises with District, Provincial and National Departments during monthly progress/evaluation meetings to discuss and solve challenges and progress on projects.
Responsible for negotiating funds with National Treasury.
Ensure MIG allocations are based on formula by checking budget allocations against backlog based formula, and recommending adjustments if necessary.
Coordinate, compile and submits DORA financial and non-financial reports as per DORA reporting requirements
Contract administration and management.
Human resources management.

2. MANAGER BUDGET

Basic Salary: R 394 253.40 (Excluding benefits)

Requirements: Grade 12, B degree in Accounting/Equivalent. Code B Drivers Licence. 5 years relevant experience of which 3 years at supervisory level

KPA's:

To assist the municipality in development, implementation and monitoring of the municipal budget in accordance to the National Treasury regulations and legislature to address service delivery programs listed in the Integrated Development Plan.
Compilation of MTREF to outline financial plans for programs defined by council in the IDP in line with MFMA requirements.
Perform income and expenditure projections accurately to ensure financial sustainability and viability of the municipality
Embrace and implement GAMAP/GRAP requirement within financial management processes
Prepare budget reports/statements as required by MFMA, Council and any relevant stakeholder within the Local Government Sphere.
Human resources management



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3. SENIOR INTERNAL AUDITOR

BASIC SALARY: R 338 664.72 (Excluding benefits)

Requirements: • Grade 12, National Diploma in Internal Audit/Accounting or equivalent Registration with the Institute for Internal Auditors. 3 year's relevant experience

KPA's

- Develop Internal Audit strategies and policies.
- Coordinate and implement internal audit processes.
- Audit Process - Performance assessment, audit plan, assurance and consulting services.
- Compile reports and provide advice on internal audit.
- Prepare and review audit finding reports for submission to the Manager Internal Audit.

4. INTERNAL AUDITOR X 2

Basic Salary: R 267 068.40 (Excluding benefits)

Requirements: • Grade 12, National Diploma in Internal Audit/Accounting or equivalent .2 year's relevant experience

KPA's:

- Implement Internal Audit strategies and policies.
- Implement internal audit processes.
- Internal audit project delivery.
- Prepare and circulate audit committee packs.
- Compile minutes for operational internal audit committee.
- Make the necessary arrangement for the internal audit team members, strategic and operational audit meetings.
- Coordination of internal audit workshops.

To apply for the above post use:

The application form must be accompanied by a detailed CV, originally certified copies (not old than 3 months) of academic qualifications, copy of an identity document and driver's licence.

Failure to comply with the above request will disqualify your application. Emailed and faxed applications will not be considered



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ENQUIRIES: Letsledi GR/Mpogeng T.M

HR:013 265 8619/16


Switchboard: (013) 265 8600

Applications should be directed to the below address.

Please forward application to: The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

OR

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

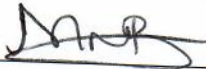
Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

Closing Date: 30th August 2019

Applications received after the closing date will not be considered, and if you don't hear from the municipality within 30 days then regard your application as being unsuccessful

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative action employer and subscribe to principles of employment equity



16/08/2019

Date

Rampedi M.N
Municipal Manager

<input checked="" type="radio"/> Approved	<input type="radio"/> Not Approved	<input type="radio"/> Approved as amended
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Office of the Municipal Manager