



Open: 13th March 2015

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

REQUEST FOR QUOTATIONS

PROJECTS NO. LIM473/ORGANOGRAM/14/15/055

Service providers are invited to submit quotations for supply, delivery and installation of Organogram Design software for Makhuduthamaga municipality.

Specification for Organogram Design Software

- ✓ Organogram Design software for 3 users (Three user licenses)
- ✓ Create up to 500 employees on the structure
- ✓ Integrate with payroll system (Sage VIP Premier 4.3)
- ✓ Basic User Training for 3 users
- ✓ Advance user training for 3 users
- ✓ One year full maintenance and support
- ✓ Product installation on three work stations
- ✓ Compatible with Windows 7 Professional or Higher

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Completed and signed Quotations must be sealed in an envelope marked "**LIM473/Oganogram/14/15/055**". The closing date is the **21st of March 2015 at 12:00** and should be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse.

Preference will be given to those who are registered with the Municipality's database as in terms of Section 13(i) of SCM Policy. The following documents must be submitted with the quotations: A valid tax clearance issued by SARS, Company registration, Company profile (attach appointment letters for the work done), Proof of payment of Municipal services (for both the company and the directors), Joint

Venture Agreement (If any), the certified ID copies of Directors and declaration of interest form.

Bidders are requested to attach their B-BBEE status level certificate. The certificate must be issued by SANAS accredited agencies or registered auditors approved by the Independent Regulatory Board of Auditors (IRBA). The Municipality has the right to check the validity of the certificate.

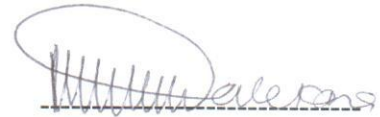
Note: All copies must be certified. The certification must not be older than three months of the closing date.

No fax or email will be accepted

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and the revised Preferential Procurement Regulation as amended June 2011 on 80/20 points system where 80 points are for the price and 20 points for B-BBEE according to the said legislation.

For enquiries contact: 013 265 8600 or 013 265 1975

Supply Chain Management unit: Mr. M.A Malekana



Handwritten signature of Mr. M.A Malekana, written in black ink over a horizontal dashed line.

Mrs. T.M Mphele



Handwritten signature of Mrs. T.M Mphele, written in black ink over a horizontal dashed line.