



# MAKHUDUTHAMAGA MUNICIPALITY

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancy:

## CHIEF FINANCIAL OFFICER (5-year fixed term contract) - Re-Advert

Those who applied before are advised and welcome to re-apply, if still interested.

**Salary:** All inclusive annual package of R724,816.00 to R931,906.00 as per Government Gazette No: 38946 of 1st of July 2015.

**Minimum requirements:** • Grade 12, BCom in Accounting, Financial Management, Economics or any relevant qualification or equivalent • Five years' relevant financial experience at middle management level • Minimum competency levels, in terms of Gazette 29967 of 15 June 2007.

**KPA's:** • Contributing to strategic planning and budget alignment and reporting to executive and management team • Development of the MTREF in line with the requirements of the MFMA accommodating all units/department and the regional offices • Develop and implement a budget spent management system to monitor the budget to prevent over or under expenditures • Establish functional debt management and billing units to promote financial sustainability of the municipality • Implementation of the MFMA implementation plan and instill compliance with MFMA to uphold the credibility of the organization by enabling the organization to obtain an unqualified audit report • Establish a functional Supply Chain Management unit in line with National Treasury regulation to instill compliance with the MFMA regulations • Establish an updated Asset Register and the corresponding asset management policy and procedures to enforce compliance and implementation of GRAP • Implementation of the inventory requisition system to monitor inventory and that annual stock counts are conducted • Facilitate insurance management by incorporating insurance management system to control claims and develop corresponding policy • Compilation of all relevant financial policies and procedures to ensure sound and sustainable financial management • Perform any other duties or functions that may be assigned by the Municipal Manager.

**To apply for the above post use:** a prescribed application form (Annexure C) in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) issued on the 17th January 2014 (Government Gazette: Local Government Regulations for Appointment and Conditions of Employment of Senior Managers), obtainable from our municipal website, reception/HR office. An application not made on the prescribed official form will not be considered. (Only for Senior Managers posts)

The application form must be accompanied by a detailed CV, originally certified copies (not older than 3 months) of academic qualifications, copy of an identity document and driver's licence.

The shortlisted candidates will be subjected to security and reference checks as well as competency assessments for recommended interviewees, as per the regulation (only for Senior Managers posts).

The appointed candidate will be required to sign an employment contract, a performance contract (only for Senior Managers posts) and a disclosure of financial interest.

Failure to comply with the above request will disqualify your application.

**Enquiries: HR:** 013 265 8619/16. **Switchboard:** (013) 265 8600.

**Applications should be directed to the below address: Please forward application to:** The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085 **or** Hand-delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @ Municipal Reception. Women and people with disabilities are encouraged to apply.



Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant. **Closing date:** 20 November 2015.

*Makhuduthamaga Local Municipality is an equal opportunity and Affirmative action employer.*