



MAKHUDUTHAMAGA
LOCAL MUNICIPALITY

Mmogo re šomela diphetogo!

**BURSARY APPLICATION FORM:
UNDERGRADUATE STUDIES**

- ❖ Closing date for bursary application: 11 January 2017
 - ❖ Use block letters to complete the form
 - ❖ The application form consists of 04 pages
- ❖ Give concise answers and where applicable mark with an X

The Municipality offers bursaries in the following faculties and studies:

ENGINEERING: Bachelor of Science in Civil, Environmental, Chemical and Computer Science Engineering.

FINANCIAL: Bachelor of Commerce in Accounting / Economics.

HEALTH AND SOCIAL SERVICES: Bachelor of Medicine (MBCHB)

A. PARTICULARS OF APPLICANT

1. Title

Male	Female
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2. Surname.....

3. Full Name(s).....

4. Identity Number

5. Race

Black	Indian	Coloured	White
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6. Nationality.....

7. Disability Yes No

8. Marital Status.....

Home Language.....

9. Postal Address

Residential Address

.....
.....
.....
.....

.....
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.....
.....

Postcode:

Postcode:

10. Email:

11. Cell Number:

12. Tel. No. (h):

13. Fax No:

B. PARTICULARS OF A DEGREE/DIPLOMA FOR WHICH YOU WISH TO STUDY

1. Student Number (if available):

2. At which University/Institution are you/do you intend studying?

.....

3. Degree/Diploma e.g. BSc. Mining:

4. Main Subjects:

5. Mark the academic year of study for which you apply

1	2	3	4	5	6
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C. OTHER BURSARIES OR SPONSORS

6. Are you at present studying with a bursary? Yes No

If yes, name of the Bursary.....

Annual value of the Bursary.....

Father's occupation.....

Mother's occupation.....

Guardians occupation.....

Mark your Father's Monthly income group (R)

< 2 500	2 501 – 5 000	> 5 000
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Mark your Mother's Monthly income group (R)

< 2 500	2 501 – 5 000	> 5 000
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Mark your Guardian's Monthly income group (R)

< 2 500	2 501 – 5 000	> 5 000
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**Attach a proof of
income or
Sworn affidavit**

7. How many other dependents are still at home?

8. No. of dependents at tertiary institution

9. No. of dependence still at school

10. Do you have or have received a study loan

If Yes, name of the loan.....

For what purpose?

When did you get it?

If you completed your Grade 12/Matric and currently not enrolled at an educational institution, please indicate what you are doing at present.

D. DETAILS ABOUT PARENT/ GUARDIAN/NEXT OF KIN

1. Title

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2. Initials..... Surname.....

3. Full Name(s).....

4. Identity Number

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5. Relationship

Mother

Father

Other, Specify

.....

6. Residential Address

Postal Address

.....

.....

.....

.....

.....

.....

.....

.....

Postcode.....

Postcodes.....

7. Cell No:

8. Email.....

9. Tel. No (h):

10. Fax. No:

E. DOCUMENTATION

PLEASE ATTACH THE FOLLOWING DOCUMENTS:

- CERTIFIED COPIES OF YOUR IDENTITY DOCUMENT
- MATRIC/GRADE 12 CERTIFICATE OR PROGRESS REPORT
- CERTIFIED COPIES OF PARENTS/GUARDIAN IDENTITY DOCUMENT
- PROOF OF RESIDENTIAL ADDRESS
- ACCEPTANCE LETTER (PROVISIONAL ACCEPTANCE LETTER) FROM THE INSTITUTION THROUGH WHICH YOU WISH TO ENROLL
- PROOF OF PARENT/GUARDIAN INCOME (IF UNEMPLOYED ATTACH SWORN AFFIDAVIT)

F. DECLARATION

I certify that the information given above is true and correct and that I have read and understood the conditions governing the granting of the Bursary scheme. In the event of a bursary being awarded to me, I am prepared to enter into the prerequisite contractual agreement with the Makhuduthamaga Local Municipality.

.....
Signature of Applicant

.....
Signature of Parent/Guardian

.....
DATE

.....
DATE

BURSARY AWARD AGREEMENT FOR A PROSPECTIVE BURSARYHOLDER

Enter into by and between.....

the Makhuduthamaga Local Municipality, herein represented by

.....(for office use),

Duly authorized thereto (herein after referred to as "the Municipality")

And

.....

(Full names and surname of the bursar)

Identity Number

*For the agreement to be valid, please attach an ID copy

Herein after refer to as "the bursar"

1. UNDERTAKING

- (a) Whereas I, undersigned.....(full name) hereinafter called "the student), born on.....(ddmmyy) am accepting a bursary from the Victor Khanye local municipality (hereinafter called "the Municipality) to undertake on full-time basis.....(name of course/study/degree) hereinafter called " the Course" which extends over a prescribed minimum period or remaining period of.....year(s).....months, at.....(state institution), and
- (b) Whereas the Municipality will annually grant me a bursary as determined by the Municipality, for the prescribed minimum duration/remaining duration of the Course; and
- (c) Whereas the Municipality will from state moneys on my behalf pay, within the limits of the bursary awarded for the prescribed minimum duration/remaining duration of the registration, tuition and examination fees that are levied by the training institution in respect of the Course. The Municipality shall also pay for residential fees inclusive of accommodation, meals and study material as prescribed by the institution.

2. Therefore I undertake

- (a) To commence the course with effect from..... (Academic year), to take the course full-time and to complete it successfully within the aforementioned period;
- (b) To furnish the Municipality with satisfactory proof of enrollment for the course at the commencement of each year of study;
- (c) To furnish the Municipality with official proof of examination results immediately after the results of any annual/bi-annual/supplementary examinations have been made known by the examination authority;
- (d) I shall be obliged to repeat and complete successfully at my own expense any subject which is outstanding/failed.

AND WHEREAS the Bursar indicated the intention to engage in studies to obtain a degree/diploma (delete that which is not applicable) in.....(name of study field) subject to the terms and conditions contained in this Agreement,

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

2. OBLIGATIONS OF THE MAKHUDUTHAMAGA LOCAL MUNICIPALITY

- 2.1 The Municipality grants the bursary to prospective students in terms of this agreement for the specific purpose of obtaining a.....(Degree/Diploma) in the study course at.....(state institution) for the year.....(state year of study e.g. 1st or 2nd).
- 2.2 The Bursary award shall consist of the amount, determine by the Municipality, corresponding to the registration, class and examination fees of the.....(state institution) in respect of the study course, as well as reasonable costs in respect of tuition, accommodation, meals and study books for the academic year herein after referred to as the "*allowances*"
- 2.2 The Bursary shall be granted for a period of 1 (one) academic year and can subsequently be renewed at the discretion of the Municipality. Each renewal shall be subject, *inter alia*, to receipt by the Municipality of satisfactory reports from the relevant institution in respect to the bursar's academic report and conduct.
- 2.3 The allowances shall be paid to and/or on behalf of the Bursary as deemed fit by the Municipality.
- 2.4 The bursary is subject to review at the discretion of the Municipality and at all times subject to the availability of funds of the Municipality set aside for the purposes of awarding bursaries.
- 2.5 Should the bursary fail to honor this agreement, the Municipality shall demand immediate repayment of bursary debt in full, plus compound interest calculated from the first year of bursary award, at the annual interest prime rate.
- 2.6 Nothing contained in this agreement shall oblige the Municipality or place any liability upon the Municipality to provide or secure employment for the Bursar during the course of this agreement or subsequent to the Bursary having obtained the prerequisite qualification in terms of the study course, nor to provide experiential training for the Bursar.

3. OBLIGATIONS OF THE BURSARY

- 3.1 The Bursary shall not, without first having obtained written permission from the Municipality, be entitled to deviate from the aforementioned study course or to change institution.

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- 3.2 The Bursary shall provide the Municipality with statements of account from the institution, the postal address of the institution and any change in his/her contact numbers.
- 3.3 In the event of the Bursar residing in a private residence during his/her studies at the institution that is not the home of any direct relatives of the Bursar, the Bursar must submit proof of his/her residence contract to the Municipality.
- 3.4 After the successful attainment of the relevant qualification, he/she will submit a copy of his/her qualification to the Municipality.
- 3.5 The Bursar shall travel to and from his/her place of residence to the institution at his/her own expenses.
- 3.6 Cost associated with aegrotat or supplementary exams will not be paid for by the Municipality but will be for the account of the Bursar.
- 3.7 Under no circumstances will the allowance cover costs or fees not normally associated with academic progress in the study course, such as fines, interest or penalties.

4. ADDITIONAL SPONSORSHIP/BURSARY

- 4.1 In the event that the Bursar is granted additional sponsorships, the Bursar must inform the Municipality about the value of the other sponsorships/bursary. The Municipality will determine the amount it will contribute to the Bursars depending on the level of study.

5. SUSPENSION OF THE BURSARY

- 5.1 In the event of the Bursar not being successful in the field of study, the Municipality shall have the right to suspend the bursary award. Reinstatement of the bursary award shall then only be considered when the level of study in question has been successfully completed by the Bursar at his/her own expense. Nothing contained in this clause shall prevent the Municipality from waiving its right to invoke the provisions contained in this clause in circumstances deemed appropriate by the Municipality.

6. TERMINATION OF THE BURSARY CONTRACT

- 6.1 The Municipality may terminate the bursary anytime should the Bursar:
 - a. Fail to observe any one or more of the terms and conditions of this agreement
 - b. Be guilty of misconduct in terms of the rules of the institution or not be making satisfactory progress in his/her studies

- c. Discontinued his/her studies for the study course or another course embarked on without the prior written consent of the Municipality as stated

7. NOTICES AND *DOMICILIA CITANDI ET EXECUTANDI*

- 7.1 Any notice, request, consent, or other communication made between the parties pursuant to the agreement shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent by registered post, telex, telegram or facsimile to such party at the address specified in clause 7.3
- 7.2 A party may change its address for receipt of communications by giving the other party five (5) days advance notice of such changes.
- 7.3 The parties select as their respective *domicilia citandi et executandi* the following physical addresses, and for the purposes of giving or sending any notice provided for or required in terms of this agreement, the following:

7.3.1 Makhuduthamaga Local Municipality

<i>Physical</i>	<i>Postal</i>
MAKHUDUTHAMAGA LOCAL MUNICIPALITY	DIRECTORATE CORPORATE SERVICES
STAND NO: 1 NEXT TO JANE FURSE PLAZA	PRIVATE BAG X 434
GROBLERSDAL ROAD	JANE-FURSE
1085	1085

The Bursar

.....
.....
.....
.....
Postcode.....	Postcodes.....

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- 7.4 Any notice addresses to a party at its physical or postal address shall be sent by prepaid registered post, or delivered by hand, or sent by facsimile.
- 7.5 Any notice shall be deemed to have been given –
 - 7.5.1 If posted by prepaid registered post, 14 (fourteen) days after the date of posting thereof
 - 7.5.2 If hand delivered, on the day of delivery
 - 7.5.3 If sent by facsimile, on the date and time of sending of such facsimile, as evidence by a fax confirmation printout

Signed by the Bursar at on this
day of 20..... in the presence of the
undersigned witnesses.

As witnesses:

Bursar:

- 1.
- 2.

Duly assisted by me the parent/guardian of the Bursar:

.....
Parent/Guardian

.....
Initials and Surname of Parent/Guardian
in BLOCK LETTERS

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Address of Parent/Guardian

.....
.....
.....

Postcode.....

I, Sign on behalf of the Municipality at

..... on this

Day of 20.....

Designation:

Signature:

In the presence of the undersigned witnesses:

1. Full Name:.....

Designation:.....

Signature :.....

2. Full Names :

Designation:

Signature :.....