



# MAKHUDUTHAMAGA LOCAL MUNICIPALITY

## DATABASE REGISTRATION

### INVITATION TO REGISTER ON MAKHUDUTHAMAGA LOCAL MUNICIPALITY 'S SUPPLIER DATABASE FOR 2015/2016.

(ADVERT NUMBER LIM473-SCM-DB 15/16-01)

In order to comply with Supply Chain Management Regulation 14 (1)(a)(i)-(ii),(b)(c),(2) & (3) and to ensure competitive bidding process, Makhuduthamaga Local Municipality invites all Suppliers or Service Providers to register on the Makhuduthamaga Local Municipality's database. Suppliers / Service Providers who are currently supplying municipality during 2014/2015 financial year should also re-register for the 2015/2016 financial year database. Note that only two Commodities /Services will be registered per Supplier.

#### Services are as follows:

- Printing and stationery
- Office Furniture & Equipment
- Catering
- Grocery
- Event Management :Tents,Toilets,Tables, Decor & Chairs Hire
- Transport
- Protective Clothing
- Construction
- Sewerage Drainage
- Repairing and Upgrading of Desktops/Printers/Monitors
- Finance Services
- Auditors
- Advertising
- Stage, Sound and Multi-media Service

Any other service not covered in the above may still apply (Excluding legal services, security and cleaning services).

#### The following documents must be attached:

- Company Registration (CK)
- Original Tax Clearance
- BBBEE Certificate
- A copy of a receipts (Received from the municipal cashiers when purchasing a database form)
- Company profile
- Affidavit confirming disability (If Applicable)
- Proof of banking details
- Certified ID copies for Shareholders

#### Opening & Closing Dates for Registration Forms and Updates of Database forms 2015/2016 are as follows:

	Opening Dates	Closing Dates
First Quarter	09 March 2015	29 May 2015 at 16:30
Second Quarter	01 September 2015	25 September 2015 at 16:30
Third Quarter	12 November 2015	15 December 2015 at 16:30
Fourth Quarter	10 February 2016	10 March 2016 at 16:30

**NB: The Registration does not guarantee any business with the Municipality.**

**Database Forms:** Interested Suppliers / Service Providers are requested to complete registration form, which is obtainable & Paid during working hours (07:30 To 14:30, Monday To Friday) from Cashiers's Office & For Submission (07:30 TO 16:30 ,Monday To Friday) SCM Unit of Makhuduthamaga Municipal Office situated in Stand no. 01 Groblersdal Road, Jane-furse, Next to Jane – furse Plaza, or Private Bag X 434, Jane-furse, 1085) and also on the website: [www.makhuduthamaga.gov.za](http://www.makhuduthamaga.gov.za) at **NON-REFUNDABLE FEE OF R50-00. Deposited to ABSA Bank Acc No: 4050384145.**

**For more information please contact (SCM):** Mr. Malekana M.A, at tel: (013) 265 8607, or Ms. Mampana Jimia, at tel: (013) 265 8632.

Municipal Manager - Mr ME Moropa  
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