



20/09/2022

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

**Service Providers are invited to provide the quotation for the below specification:
Anti-Fraud and Corruption Hotline for Makhuduthamaga Local Municipality.**

Quotation Number: LIM473/Anti-Fraud/22/23/Quote013

Specification: Quotation no:LIM473/Anti-Fraud/22/23/quote13	Unit Price	Total Price
<p>1. PURPOSE</p> <p>To establish Fraud & Corruption Hotline for Makhuduthamaga Local Municipality.</p> <p>2. BACKGROUND</p> <p>Fraud & Corruption Hotline is a tool that may be used by any person irrespective of position or seniority (employee, client or supplier) to report issues of concern that might otherwise be difficult to deal with through normal channels.</p> <p>The purpose of the Fraud & Corruption Hotline is:</p> <ul style="list-style-type: none"> • To deter potential fraudsters by making all employees and other stakeholders aware that the Municipality is serious about combating fraud as well as encouraging their participation in supporting, and making use of the whistle blowers Programme; • To assist the Municipality in managing the requirements of the Protected Disclosures Act by creating a channel through which whistle blowers can report irregularities which they witness or which come to their attention anonymously; and • To assist the Municipality in identifying areas of fraud risk in order that preventive and detective control measures can be appropriately improved or developed. <p>3. SCOPE OF WORK</p> <p>A service provider must be a registered South African Auditing/Anti-Fraud and Corruption Firm with 5 years'</p>		

<p>experience of handling Fraud and Corruption Hotline. The following deliverables will be expected from the service provider:</p> <ul style="list-style-type: none"> a. Reporting should be by call, sms and e-mail. b. Reporting should also be by secure and anonymous web based (completion of online fraud reporting form). c. Reporting should allow anonymity of the whistle blower. d. The hotline should be secure (system and data) e. The hotline should operate 24 hours and be Multi-lingual. f. The hotline should be automated. g. The recorded message should inform the whistle blower to give specific details (e.g. date and time of incident, location, names of involved perpetrators, detailed description of activity, etc.) h. The recorded message should encourage whistle blowers to give as much information as possible i. The hotline should be able to log and record all calls/ sms/ e-mails. <p>4. TERMS AND CONDITIONS</p> <p>The service provider should provide maintenance of the hotline for a period of 36 months.</p>		
<p>TOTAL AMOUNT</p>		

Closing Date: 21 October 2022 @ 12H00.

Quotation must **be submitted and be sealed in an envelope and marked with the relevant quotation Description and Quotation Number** and be submitted in to **Municipal tender box** at Makhuduthamaga Local Municipality Offices in Jane Furse before the closing date and time.

Returnable Documents:

Quotation


Declaration of Interest Form downloadable from www.makhuduthamaga.gov.za.

Municipal Rates and Taxes or SAPS affidavit statement not older than three (3) Months

CSD Report

For Enquiries Contact

SCM Unit: 013 265 8639- Mr Mothapo K.J


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Risk Manager: 013 265 8642- Ms Mogale M.I


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