



# MAKHUDUTHAMAGA LOCAL MUNICIPALITY

**PHYSICAL ADDRESS**  
01 Groblersdal Road  
Jane Furse  
1085

**POSTAL ADDRESS**  
Private Bag X434  
Jane Furse  
1085

*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancies:

## 1. 2X EPWP Coordinators (24 Months Fixed Term Contract)

**Basic Salary: R 108 630.00 per annum (all-inclusive package)**

**Minimum Requirements:** Grade 12 and Computer Certificate. One (01) year experience in office admin. Computer literacy skills.

### **KPA's:**

- Coordinate key application and procedures associated with the identification, implementation, monitoring and reporting of Expanded Public Works programs (EPWP) in support of various provincial and national departments responsible for funding and monitoring EPWP.
- Ensure laid down administrative procedures and reporting requirements are complied with and accurate information disseminated to support.
- Ensure that EPWP projects contributes to the empowerment of local communities through meaningful and useful work opportunities that will be created.
- Ensure that useful and transparent job creation program is undertaken in Makhuduthamaga Local Municipality through EPWP programmes
- Reporting on the EPWP reporting system
- EPWP Data collection from respective project sites
- Perform any other duties allocated by the supervisor.

### **To apply for the above post use:**

The application form must be accompanied by a detailed CV, originally certified copies (not older than 3 months) of academic qualifications, and Identity Document. Copy of the drivers licence must also be attached if it is a requirement of the post.

Failure to comply with the above request will disqualify your application. Emailed and faxed applications will not be considered.

### **ENQUIRIES: Letshedi G**

HR: (013) 265 8658

Switchboard: (013) 265 8600

**Applications should be directed to the below address.**

**Please forward application to:** The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

**OR**



# MAKHUDUTHAMAGA LOCAL MUNICIPALITY

**PHYSICAL ADDRESS**  
01 Groblersdal Road  
Jane Furse  
1085

**POSTAL ADDRESS**  
Private Bag X434  
Jane Furse  
1085

*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**Closing Date: 18 August 2021**

Applications received after the closing date will not be considered, and if you don't hear from the municipality within 30 days after the closing of the advert then regard your application as being unsuccessful.

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer and subscribe to principles of Employment Equity.

Approved <input checked="" type="checkbox"/>	Not Approved <input type="checkbox"/>	Approved as amended <input type="checkbox"/>
---	--	---



06 108/2021


Date

Rampedi NM  
Municipal Manager

MAKHUDUTHAMAGA LOCAL MUNICIPALITY  
OFFICE OF THE MUNICIPAL MANAGER

Office of the Municipal Manager

DATE: ..... / ..... / 20



SIGN.....

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**MAKHUDUTHAMAGA**  
**LOCAL MUNICIPALITY**

**PHYSICAL ADDRESS**  
01 Groblersdal Road  
Jane Furse  
1085

**POSTAL ADDRESS**  
Private Bag X434  
Jane Furse  
1085

*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES