



MAKHUDUTHAMAGA

LOCAL MUNICIPALITY

PHYSICAL ADDRESS
01 Groblersdal Road
Jane Furse
1085

POSTAL ADDRESS
Private Bag X434
Jane Furse
1085

Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancies:

1. MANAGER: PLANNING AND LED (X1)

Basic Salary: R418 894, 20 per annum (excluding benefits)

Requirements: Grade 12 plus B-Tech/ Bachelors' Degree in Town Planning/ Business Administration/Economics or Development Studies. Five (05) years' relevant working experience, preferably in local government, of which three (03) years is in a supervisory level. Registration with SACPLAN will be an added advantage.

KPA's: Provide local community development strategic support to the Municipality. Manage and implement Local Business Support strategy to ensure economic development of community. Establish, manage and evaluate local business strategic investment initiatives and projects. Registration and licensing of SMMEs. Provide operational reports and manage stakeholder relationships. Manage Land Use Management scheme applications. Policy development, implementation and enforcement. Provide technical support and advisory services to the Municipality. Provide building plans services to the public. Manage town planning services. Manage SPLUMA implementation.

2. MANAGER: REVENUE (X1)

Basic Salary: R418 894, 20 per annum (excluding benefits)

Requirements: Requirements: Grade 12 plus Bachelors' Degree in Accounting/ Financial Management or equivalent relevant qualification. Five (05) years' relevant working experience of which three (03) years is in a supervisory level.

KPA's: The successful candidate will lead and direct the Revenue Management division to collect all monies due to the Municipality in the following key performance areas: Integrated Development Planning (IDP) in order to ensure that Organisational Objectives within the division are incorporated within the Municipality's Integrated Development Plan. Revenue Management Strategic Support to the Municipality in order to ensure alignment of divisional objectives to strategic objectives of the Municipality in order to ensure proper collection of revenue and maintain healthy client relations. Debt collections and credit control by enhancing collection of revenue and avert the risks of revenue loss. Financial and human resource management.



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3. LABOUR RELATIONS OFFICER (X1)

Basic Salary: R283 752. 12 per annum (excluding benefits)

Requirements: Grade 12 plus National Diploma in Labour Relations/Human Resources Management or equivalent relevant qualification. Minimum of two (02) years' relevant experience.

KPA's: To provide sound relation between employee and employer in the following key performance areas: Labour relations management. Facilitate disciplinary hearings and address complaints in order to smooth relations between employer and employees within the Municipality and enhance employee satisfaction for improved productivity. Prepare and represent the Municipality in cases referred for Conciliation/ Arbitration. Provide practical training and guidance to Management and employees on Industrial Relations processes. Administration functions and union engagement.

To apply for the above post use:

The application form must be accompanied by a detailed CV, originally certified copies (not older than 3 months) of academic qualifications, and Identity Document. Copy of the drivers licence must also be attached if it is a requirement of the post.

Failure to comply with the above request will disqualify your application. Emailed and faxed applications will not be considered.

ENQUIRIES: Letshedi G

HR: (013) 265 8658


Switchboard: (013) 265 8600

Applications should be directed to the below address.

Please forward application to: The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

OR

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal Reception

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

Closing Date: 30 April 2021



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Applications received after the closing date will not be considered, and if you don't hear from the municipality within 30 days after the closing of the advert then regard your application as being unsuccessful.


Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer and subscribe to principles of Employment Equity.

Approved X	Not Approved	Approved as amended
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06/04/2021
Date

Rampedi NM
Municipal Manager

<p>MAKHUDUTHAMAGA LOCAL MUNICIPALITY OFFICE OF THE MUNICIPAL MANAGER</p> <p>DATE: 06/04/2021</p> <p>SIGN: </p>
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