

MAKHUDUTHAMAGA LOCAL MUNICIPALITY



SUPPLIER REGISTRATION FORM FOR 2009/2010

Enquiries Contact
Supply Chain Management Unit
Tel No: 013 265 1177/1265
Fax No: 013 265 1975

Municipal Building
NEXT TO JANE FURSE
PLAZA
Groblersdal Road

Private Bag X 434
JANE FURSE
1085

R 50.00



**4. PRODUCTS AND SERVICES: NB ONLY TWO CATEGORIES
PER REGISTRATION FORM**

Please indicate by ticking an appropriate box below, in which sector of the economy your business is predominantly carried out. If other, please specify.

List all products or services your business can supply to Makhuduthamaga Municipality (Please tick appropriate box).

4.1 List of Products and Services: ACCOUNTING, AUDITING & FINANCE SERVICES

Tick	Product/Service Name	Tick	Product/Service Name
	Accounting		Financial Services
	Audit Training		Financial System Management
	Auditing		Internal Audit Training
			Risk Management Consulting

4.2 List of Products and Services: CONSTRUCTION, ENGINEERING SERVICES AND FACILITIES MANAGEMENT SYSTEMS

Tick	Product/Service Name	Tick	Product/Service Name
	Agricultural Components		Plumbers
	Air-conditioning		Project Managers
	Architects		Structural Cabling
	Building Contractors		Town Planners
	Civil Contractors		Cleaning Services
	Civil & Structural Engineers		Computer Networking
	Electrical Contractors		Construction Materials
	Engineering Services		Fire Detectors
	Interior Design		Furniture Contractors
	Surveyors		Water Treatment

4.3 List of Products and Services: HUMAN RESOURCES

	Labour Relations		Assessment Councillng
	Training		Recruitment Agency
	Advertising		Training & Audit Skills
	Performance Management		Human Resource Systems
	Specialised Training		Wellness Management

The Makhuduthamaga Municipality will validate the information supplied in the registration form and supporting documentation as part of the accreditation process for suppliers. 5



4.4 List of Products and Services: BUSINESS SYSTEMS AND IT

Hardware Products	Telecommunications
Software Products	Voice Infrastructure
Network Computing Infrastr	HP & IBM Partnership
Infrastructural & Peripherals LAN	Microsoft, Nortell and Novell Partnership
Training Services	A+, N+, MCSE, MCNE and CLP

4.5 List of Products and Services: RISK MANAGEMENT

External Firms of Attorneys	Motor Vehicle Insurance
Insurer and Re-Insurers	Pollution and Remedial Liability Ins
Risk Management Consultants	Contract Works
Property Loss Insurance	Retirement Fund Errors and Omission
Corporate Travel	General Insurance

4.6 List of Products and Services: LEGAL

Chairperson of Disciplinary Committee	Debt Collections
Civil Matters	Legal Opinions
Conveyancing	Member of Disciplinary Committee

4.7 List of Products and Services: LOGISTICS

Catering Services	Courier Services
Cleaning Services	Travel Agency
Protective Clothing	Event Management
Office Equipment	Transport & Storage
Stationery	Supply of Goods & Services

Please be more specific in terms of what you can supply, e.g. Consultants: Architects and IT

1.	3.
2.	4.

MUNICIPAL WARD NUMBER IF THE COMPANY IS FROM AROUND THE MAKHUDUTHAMAGA MUNICIPALITY DEMARCATION/JURISDICTION:

IF NOT FROM AROUND WRITE NOT APPLICABLE (N/A)



5. BLACK ECONOMIC EMPOWERMENT (BEE) COMPLIANCE

5.1 Enter the total number of Blacks and their percentage shareholding who are in Ownership

Category	Number	% Shareholding
Black Youth		
Black Woman		
Black Workers		
Black Females		
Black People with Disabilities		

5.2 List all the Persons who are Directly Empowered by your Business

Name	ID	Race	Citizenship	Gender	%Shareholding	Effective date of shareholder

5.3 List all Directors, Partners, Members, or Shareholders who are black in Management

Name	ID	Citizenship	Gender	Capacity

Total Number of People in Management Positionsand blacks.....



5.4 List the total number of People Employed by your Business

Level	Black/Coloured/Asians	White	Women	Disabled
Senior Management				
Middle Management				
Supervisor Level				
Other				
Total				

6. TRADE EXPERIENCE

Do you have any previous contract work or tendering experience? Y N

If yes, please complete the fields below. List the last contracts awarded to you (the tendering business) or previous experience with other business related to this type of work or supply.

COMMERCIAL

Name (3) Commercial references of previous projects completed and provide their names and telephone numbers.

Business Name	Contact Number	Contact Person	Number of Years/Month	Value of Business

Total number of years the firm has been in business?

7. DECLARATION OF INTEREST



Any person, having a kinship with persons in the service of the Makhuduthamaga Municipality, including a blood relationship, may apply to register. Disclosure is required in the interest of fairness and transparency.

1. Are you presently in the service of the Makhuduthamaga Municipality? YES/NO

If so, furnish particulars.

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2. Have you been in the service of the Makhuduthamaga Municipality for the past twelve months?

YES/NO

If so, furnish particulars.

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3. Do you have any relationship (family, friend, or other) with persons in the service of the Makhuduthamaga Municipality? YES/NO

If so, furnish particulars.

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4. Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the Makhuduthamaga Municipality? YES/NO

If so, furnish particulars.

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5. Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the Makhuduthamaga Municipality? YES/NO

If so, furnish particulars.

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CERTIFICATION

I, UNDERSIGNED (NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS CORRECT. I ACCEPT THAT THE MAKHUDUTHAMAGA MUNICIPALITY
MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature.....

Date.....

Position.....

Name.....

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